

Work plan 2017-2018

Strategic Aim 1 – Accountability and leadership

SAB Priority 1.1 Ensure the effectiveness and transparency of the SAB to oversee and lead adult safeguarding and the prevention of abuse

Desired outcome for clients: Confidence in Multi-agency safeguarding responses, and safeguarded from abuse and neglect

Action / Measure	Lead	Timescale	Progress	RAG
<p>Oversee and lead on adult safeguarding activities that contribute to prevention of abuse, regularly reviewing priorities and SAB membership.</p> <p>This will be evidenced by participation, challenge and transparency in SAB meetings and by holding annual Business planning day</p>	SAB	Ongoing	<p>Business Planning day planned for February 18 to ensure priorities and membership can be reviewed</p> <p>Peer challenge event following completion of safeguarding self-audit tool planned for July 2017.</p>	G
<p>Ensure SAB budget plan reflects fair and appropriate partner contributions, evidenced by a report on budget spend given annually.</p>	SAB	July 2017	<p>Review and negotiation of contributions for 2017 - 18 underway.</p>	A

<p>Work of the SAB to be fully informed, owned and driven by a Multi-agency approach, and client experience and voice.</p> <p>This is by way of multi-agency chairing of subgroups, and evidenced by the TOR for each subgroup including 6 and 12 month milestones, with regular feedback to the SAB on progress.</p>	<p>PQA / CCS AN / Ops</p>	<p>October 2017</p>	<p>PQA chaired by Police, CCSAN by Healthwatch, Ops subgroup by ASC.</p> <p>SAB to review effectiveness of current chairing arrangements and progress made in October 2017.</p>	<p>G</p>
<p>Peer review to be undertaken to reflect commitment to continual improvement and transparency. The proposed focus would be wider than the remit of the SAB, covering all section 42 arrangements and how partnership arrangements are working.</p> <p>Success criteria for this action will reflect a focus on development needs within this review and a clear plan of how improvements will be made by all agencies.</p>	<p>SAB/ Ops</p>	<p>March 18</p>	<p>Scoping underway</p>	<p>G</p>

<p>Develop strategic learning across agencies, boards and borders, learning from national best practice and Safeguarding Adults Reviews (SAR). Learning from recent Multi-agency review to be carried forward by way of learning events.</p> <p>This will be evidenced by an open and honest culture, and attendance at learning sessions.</p>	<p>Ops / PQA / Training</p>	<p>Ongoing</p>	<p>Topic based multi-agency workshops have commenced.</p> <p>Learning briefings to continue following any SAR or Multi-agency review, and consideration to be made of academic research and evaluation that could be utilised.</p> <p>Recruitment of Quality Assurance and Learning Development Officer being planned, shared between East Sussex, and B&H SABs, to focus on implementation of learning and action plan improvements</p>	<p>A</p>
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Strategic Aim 2 – Policies, procedures and Care Act implementation

SAB Priority 2.1 Ensure Section 42 safeguarding arrangements are in place under the Care Act, with appropriate feedback and review arrangements

Desired outcome for clients: Desired outcomes advocated for and proportionate responses given

Action / Measure	Lead	Timescale	Progress	RAG
<p>Ensure SAB members are aware of and carrying out their responsibilities under the Care Act to Safeguard Adults.</p>	<p>Ops / PQA</p>	<p>October 2017</p>	<p>Sussex wide Self-audit tool agreed by PQA group in April.</p> <p>Peer challenge event being</p>	<p>G</p>

<p>This will be demonstrated by ensuring the self - audit tool to be completed by members is up to date and consistent across Sussex, and an action plan will be monitored by the SAB to ensure compliance and improvement.</p> <p>Multi-agency case audits will be undertaken regularly to address and monitor areas identified as requiring improvement.</p>			<p>planned for July 2017 following completion of safeguarding self-audit tool.</p> <p>Learning from the Multi-agency safeguarding case audit has been taken forward through the PQA, subgroup.</p>	
<p>Review the SAB Information sharing agreement and ensure all agencies sign up to this and embed its use in multi-agency safeguarding. This will be evidenced by way of audit returns, case audits and successful development of a multi-agency data set.</p>	PQA	October 2017	<p>Review of agreement underway</p>	G
<p>Sussex Safeguarding Adults Policy and Procedures to reflect up to date guidance, case law and legislation and enable staff to undertake Care Act safeguarding duties effectively. This will be evidenced by feedback gained from professionals and clients.</p>	SAB	Autumn 2017	<p>Edition 4 of the procedures is underway, planned launch Autumn 17, and will involve a consultation process with professionals and clients/carers subgroup.</p>	A
<p>Embed and raise awareness of the Safeguarding Adult Review (SAR) referral and panel process, to ensure increased awareness, accountability and transparency in referral and decision making processes are achieved. This will be in line with regional development work, by maintaining contact with regional networks.</p>	PQA	July 2017	<p>Monthly East Sussex SAR Panel now in place to consider all SAR referrals.</p> <p>Launch of updated SAR protocol planned for</p>	G

			April/May 2017.	
Ensure the voice and views of clients within safeguarding enquiries are heard, including when client's lack capacity, by way of appropriate Advocacy and support arrangements being in place. This will be regularly monitored via Ops subgroup, which includes the advocacy commissioner, provider, and practitioners where required.	Ops	Ongoing	Commissioning and provider arrangements for advocacy in place. Referral rates to continue to be monitored via Operational practice subgroup.	G

Strategic Aim 3 – Performance, Quality and Audit

SAB Priority 3.1 Focus on personalising and integrating safeguarding responses, and measure safeguarding outcomes that bring safety and people's wishes together

Desired outcome for clients: Offered choice and control in safeguarding responses

Action / Measure	Lead	Timescale	Progress	RAG
Embed outcomes focused engagement with clients through the Making Safeguarding Personal (MSP) roll-out. This will be achieved by reflecting the 'story' behind the outcomes in reporting arrangements, such as case audits, and client feedback.	Ops / PQA / CCSAN/TWD	Ongoing	Workshops and training emphasise MSP approach with case study learning. Multi-agency MSP workshops being developed by TWD subgroup MSP Leaflets for adults and	G

			carers being developed through the CCSAN	
Develop model of resilience to support people post section 42 safeguarding enquiry, promoting opportunities for self-protection.	Ops	October 2017		G
Consider and keep under review opportunities to promote effective risk assessment and decision making at initial concern stage. Peer review being planned will also consider current arrangements and opportunities	Ops	January 2018	Data over the past year for referrals to and from Children's Single Point of Advice (SPOA) and Health and Social Care Connect (HSCC) has been collated. At this point, there is not enough activity to warrant moving resources from Adult services in the Children's Multi-Agency Safeguarding Hub (MASH). This will be kept under review with further data collated to inform future planning alongside integration opportunities as part of the Accountable Care Model.	G

Strategic Aim 4 – Prevention and engagement

SAB Priority 4.1 Allow the voice of clients, carers, and the local community to be heard in safeguarding policy and practice

Desired outcome for clients: Influence over service delivery

Action / Measure	Lead	Timescale	Progress	RAG
Clients and Carers to be involved in the work of the SAB, by way of attendance and contribution in the CCSAN.	CCSAN	Ongoing	Healthwatch continue to chair the CCSAN. Carer representation now in place. Client representation to be increased with involvement in MSP leaflet development	A
Client feedback to be obtained and presented to SAB, by way of regular updates from the CCSAN, and Healthwatch attendance at SAB meetings.	CCSAN / PQA	Ongoing	Updates to SAB and Healthwatch attendance in place.	G
Feedback from CCSAN members to be incorporated into SAB annual report	CCSAN	July 2017	Feedback to be sought	G
Promote use of website and social media to increase engagement with public and accessibility of the SAB. Success criteria will reflect an accessible and interactive website, and social media linked with all	SAB	October 2017	Website in place – requires further promotion. Social media to be developed for further community engagement.	G

partners for consistent safeguarding message.				
SAB Priority 4.2 Ensure that people are aware of safeguarding and know what to do if they have a concern				
Action / Measure	Lead	Timescale	Progress	RAG
<p>Continue safeguarding training and awareness for primary care, and evaluate impact by way of monitoring safeguarding referral rates.</p> <p>Success criteria would reflect an increase in referrals from primary care from April 2017 compared with previous year.</p>	PQA/TWD/Ops	October 2017	<p>To date, there have been 150 primary care attendees over 10 sessions.</p> <p>CCG Lead nurse for safeguarding will be visiting GP surgeries to support and monitor training and awareness.</p> <p>Recruitment process of named GP recently completed by CCG.</p>	A
<p>Develop and implement a financial abuse strategy to have an informed and uniformed approach to all aspects of financial abuse. Undertake financial abuse campaign to raise awareness.</p> <p>Evaluate impact of campaign by monitoring safeguarding referral rates, and the number of questions and queries raised by the public and professionals.</p>	SAB/Ops	July 2017	Campaign to be carried out in May 17.	G

SAB to take part in roadshow planned by Healthwatch in Summer 2017, as another mechanism to raise public awareness of Safeguarding.	CCSAN	July 2017		G
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Strategic Aim 5 – Integration/Training and workforce development

SAB Priority 5.1 Ensure that all people involved in safeguarding have the appropriate skills, knowledge and competencies

Desired outcome for clients: Consistency received in safeguarding responses

Action / Measure	Lead	Timescale	Progress	
SAB members to consider adopting National Safeguarding Competency framework and/or Health Intercollegiate document, within induction and ongoing supervision arrangements, as evidenced by audit returns.	Ops/TWD	October 2017	SAB members have received the competency framework and encouraged to adopt with staff. Health Intercollegiate document still awaiting publication.	A
SAB members to consider adopting National MCA Competency Framework.	Ops/TWD	October 2017		A
Refresh Training and Workforce development strategy to be in line with developments in policy,	TWD	October 2017		G

and findings from safeguarding case audits.				
<p>SAB to take forward recommendations from the recent Multi-agency safeguarding audit with a focus on Domestic Abuse. Individual agencies to implement actions on training, awareness and practice. This will be evidenced via future audit activity.</p> <p>SAB to feed audit recommendations into the review of the refreshed DA training programme, in partnership with LSCB and Safer Communities Partnership.</p>	SAB/Training subgroup/PQA	October 2017	To be discussed in April 17 SAB meeting.	A

SAB Priority 5.2 Ensure clear links exist between Partnership Boards with accountability arrangements documented and understood to avoid duplication of work-streams

Action / Measure	Lead	Timescale	Progress	RAG
<p>Embed and review the effectiveness of the Partnership Protocol for safeguarding relationships, including the SAB, LSCB, Safer Communities, Children’s Trust and the Health and Wellbeing Board.</p> <p>This is to clarify priorities, accountabilities, and joint working opportunities, such as with CSE, Domestic</p>	PQA	January 18	Partnership protocol now in place. To be reviewed Jan 18.	G

Abuse, Modern Slavery and online safety.				
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Key: SAB Safeguarding Adults Board; PQA Performance, Quality & Audit Sub-group
 Ops Operational Practice Sub-group; CCSAN Client & Carer Safeguarding Advisory Network
 TWD Training & Workforce Development subgroup